



RECORD

March
2023

The newsletter of the Virginia Association of Government Archives & Records Administrators

President’s Letter

Hi VAGARA Members,

Welcome to the first edition of the VAGARA newsletter in 2023! I hope each of you enjoyed a wonderful holiday season. I’d like to welcome all the new members who have joined since the last edition was published. We are so glad you decided to join us!

Speaking of membership – dues for 2023 were due on January 1. Members should have received several emails regarding dues payment over the past several weeks. Please plan to renew by the April 1 deadline to ensure a seamless transition to 2023 membership.

Thanks again to all who were able to attend the conference in October! We will be back at it again this fall, so please save the date: Wednesday, October 25 through Friday, October 27th! The annual conference will return to the Hilton Virginia Beach Oceanfront for more RIM education and networking.

The board has been busy with various activities, including 2024 conference site selection, the 2022 audit, and the upcoming formation of the Nominating Committee to fill board seats for 2024-2025. I encourage you to reach out if you are interested in serving VAGARA!

Jessie Graham
VAGARA President

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VAGARA EXECUTIVE BOARD

- PRESIDENT**
Jessie Graham
(434) 297-6318
jrg8h@virginia.edu
- VICE PRESIDENT**
Margie C. Tacci
703-435-6800 x. 2082
margie.tacci@herndon-va.gov
- SECRETARY**
Mina Barberis
Mina.Barberis@norfolk.gov
- TREASURER**
Jonathan Tillman
treasurer@vagara.org
202-642-9616
- HISTORIAN**
Matthew Logie
703-658-3380
Matthew.logie@fairfaxcounty.gov
- MEMBERS AT LARGE**
Travis Morris
- Rachael Brinson
540-351-2861
rbrinson@remington-va.gov
- Nicki Taylor
540-727-3444 x. 125
ntaylor@culpepercounty.gov
- Benjamin Smith
804-239-5586
ben_smith@verizon.net

Membership Update

Currently VAGARA has 179 active individual memberships, 2 vendor member, and 9 honorary members. Your VAGARA annual membership dues of \$20.00 for individuals and \$100.00 for vendors affords you the opportunity to share, collaborate, and develop both professional and personal friendships with your peers. Member renewals were due on January 1st for our membership period of January 1st to December 31st.

Accounts that are not renewed before April 1, 2023, will be suspended.

Please contact the current membership coordinator at ntaylor@culpepercounty.gov for more information and thank you for continuing to be part of the VAGARA family.

JOIN OR RENEW NOW ►

MEMBERSHIP COORDINATOR
Nicki Taylor
540-727-3444 x. 125
ntaylor@culpepercounty.gov

WEBMASTER
Anita Vannucci
av8eq@virginia.edu

NEWSLETTER EDITOR
Rachael Brinson
540-351-2861
Rbrinson@remington-va.gov

We Care Program

As part of our We Care program you are encouraged to review and update your membership details. Be sure to add your birthday month, so VAGARA can send you a birthday email during the month of your birthday. Also, do you know of a member that could use a “pat on the back,” a “thinking of you,” a “get well,” or another spirit-lifter? If so, please email Nicki Taylor at ntaylor@culpepercounty.gov and she will send a card on behalf of VAGARA.



Nominating Committee

VAGARA’s 2024-2025 Executive Board will be elected at the next annual business meeting. President Jessie Graham has appointed Travis Morris as chair of the Nominating Committee and asked that he complete the committee by appointing four members in good standing of the Association and presenting their names to the current Executive Board for approval. The committee needs two more members to complete its formation. If you are a member in good standing and interested in serving on the Nominating Committee, please get in touch with Travis Morris at tmorris2@albemarle.org or 434- 296-5843 by March 31st.

The responsibilities and tasks of the committee:

- The nominating chair shall prepare and present a timeline to the board.
- The committee explores potential candidates for the new board. It may secure advice from any source it desires.
- If there is more than one nominee for a particular position, the committee then determines whether to put both candidates forward.
- Prepare a list of prospective nominees and obtain their permission to be nominated.
- Make recommendations to the Executive Board 90 days before the election.
- Contact those whom the Executive Board has approved to confirm that they agree to be on the slate for election by the membership.
- Inform the Secretary of the individual nominees for presentation to the membership.

Nominating Committee, continued...

- Notify the Newsletter Editor of the slate of nominees for publication in the newsletter.
- The Committee chair presents the slate of candidates at the annual conference for a vote.
- The committee remains in office until the end of the calendar year.

***Nominations for the 2024-2025 Executive Board are also being accepted.**



VAGARA Discussion Board

The membership discussion board is a place to share timely information, like job postings, and connect with fellow records management professionals. The discussion board is available under the Member section of the website. Make sure you never miss a post by subscribing to email notifications on new topics and replies by clicking **Subscribe to forum**.

Join the discussion at <https://vagara.org/forum>.

DISCUSSION BOARD

This is a place for members to congregate, collaborate, and discuss ideas. Please review the discussion board etiquette before posting.

Click on a topic to read and reply, or click *Create topic* to start a new conversation. To receive email notifications when a new topic is posted, click *Subscribe to forum*.

[Create topic](#) [Subscribe to forum](#)

TOPIC	LAST MESSAGE	REPLIES
Discussion Board Etiquette	02 Jun 2022 10:15 AM Anita Vannucci (Administrator)	—
AIEF Education Scholarship - Deadline March 15	16 Feb 2023 8:27 AM Anita Vannucci (Administrator)	—
You're invited to ARMA & AIIM Old Dominion Records & Information Management Networking Event (February 1, 2023)	25 Jan 2023 7:36 AM Jessie Graham (Administrator)	—
Training - Commonly Held Records	06 Jan 2023 7:11 AM Chad Owen	1
Job Posting: Public Records Coordinator (Virginia Beach)	31 Oct 2022 9:56 AM Anita Vannucci (Administrator)	—
Job Posting - Records Management Specialist - Fairfax County Public Schools	08 Sep 2022 9:15 AM Tracey Beaver	—



Save the Date!

ANNUAL CONFERENCE

October 25-27, 2023
Hilton Virginia Beach Oceanfront

Welcome New Members!

VAGARA welcomes those that have become members since our last newsletter. We are thrilled to have you and cannot wait to get to know you. Should you need any assistance, please feel free to contact any VAGARA member.

Susan Gardner, Williamsburg James City Public Schools
Carolyn Karawa, Fairfax County Public Schools
Christa Kermode, Purcellville Police Department
Shavonne Munnlyn, George Mason University
Amy Roper, Virginia Lottery



VAGARA Trivia

The first to respond with the correct answer(s) wins a gift card!

Send responses to:
announcements@vagara.org

Question:

We all know that mold and moisture are an archivist's worst nightmare when it comes to preservation of records. What is the second worst nightmare?

Thank you to our Vendor Members!



calling all
Vendors

Did you know?

Vendor members of VAGARA are eligible for **FREE** advertising in the Newsletter! Paid vendor members may contact the Newsletter Editor for more details.