



2019 Connis O. Brown Scholarship Application Form

**Conference Dates: October 16-18, 2019
Hilton Oceanfront—Virginia Beach, VA**

**Application due no later than August 23,
2019**

This form can be completed online and then printed or printed first and completed by hand.

Last Name:	First Name:	Middle Initial:
Home Address:	City:	State & Zip:
Work Phone:	Work Fax:	Cell/Home Phone:(optional)
Title:	Email:	
Name of Employer: (indicate if Federal, State or Local Government)		
Business Address:	City:	State & Zip:
Education: (Indicate the highest level of education.) High School: ____ Associate's Degree:____ Bachelor's Degree:____ Graduate Degree:____ Post Graduate Degree:____		
VAGARA Member:	Yes:____ No:____	How Long? ____ Years
Professional Service?	____ Years	
Does your employer pay for: Membership? Yes:____ No:____ Conferences: Yes:____ No:____		
If your conference fee is paid by scholarship, would your employer pay for your hotel expenses? Yes:____ No:____		
Does VAGARA have your permission to announce your name as being a Scholarship recipient? Yes:____ No:____		
In the event a recipient does not wish their name announced, VAGARA will announce that a scholarship has been awarded.		

COMPLETED APPLICATION MUST BE RECEIVED BY AUGUST 23, 2019. PLEASE SAVE FILE AND FORWARD VIA EMAIL TO: Dianna R. Catron, VAGARA Scholarship Committee Chair.
dcatron@culpepercounty.gov

Demonstrate through questions below your interest and career in records management
Please continue on separate sheet if additional space is needed

GOALS: List three goals of the records management program with your current employer.

- 1.
- 2.
- 3.

ACHIEVEMENTS: List three achievements of the records management program with your current employer.

- 1.
- 2.
- 3.

SUMMARY: Briefly summarize in 50 words or fewer, why you should receive this scholarship.

You must include a signed statement of support from your immediate supervisor with the following:

- Supervisor’s name, title, and email.
- A detailed description of why agency/institutional funding (full or partial) is not available to the attendee.
- Statement indicating the applicant will be allowed to attend the conference if awarded a scholarship.