



VIRGINIA ASSOCIATION OF GOVERNMENT ARCHIVES AND RECORDS ADMINISTRATORS

OUTSTANDING MEMBER AWARD

ELIGIBILITY:

Members nominated for the award must meet a minimum of three (3) of the five (5) criteria components listed:

- **Leadership:** recognized as a prominent figure for developing and/or coordinating presentations, meetings, seminars, workshops, or classes associated with the fields of **Records Management, Archives, Information Science**, or other related fields; is currently or has been a CRM or a leader in a professional organization associated with the fields of **Records Management and/or Archives**.
- **Activities Participation:** is currently, or has been, an active member of an organization by participating in activities; making contributions that have helped to promote, strengthen, and improved the organization; makes a difference by supporting and promoting the organization to others.
- **Scholarship:** is currently, or has, demonstrated quality speaker presentations, led training sessions and/or classes, written articles, contributes or has contributed to the newsletter, is a member of a SIG or participated in their meetings; contributes to professional standards by enhancing learning opportunities for fellow professionals and/or members.
- **Original Contribution:** recognized for contributing original work that supports the fields of **Archives and Records Management**, e.g., developing a records management manual for an agency or locality; publishing books, pamphlets or monographs that augment a particular field of study, successfully introduces new technologies into the workplace; develops an information policy that affects an agency, organization, or government entity.
- **Working Contributions:** recognized for contributions made in the fields of **Archives and Records Management** in areas such as developing records retention schedules; establishing a vital records program, creating an active records program; establishing an archival program; forms management, reports, correspondence controls, reformatting program; establishing reprographic controls for an organization, and/or developing an electronic records program.